

DELHI DEVELOPMENT AUTHORITY

[FINANCE & EXPENDITURE]

No.FE.98(01)/2014/DDA/ 543

Dated: 5/X/15

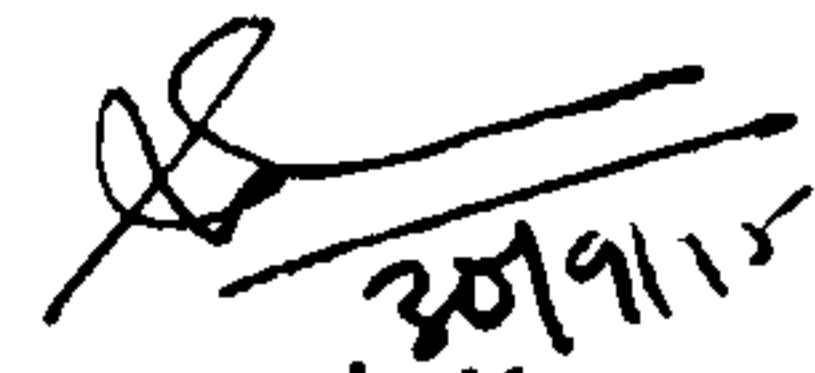
F&E CIRCULAR NO. 23/2015

The guidelines on air travel on Tour /LTC conveyed by the Govt. of India, Ministry of Finance, Deptt. of Expenditure, vide OM No. 19024/1/2009-E.IV dated 16.09.2010 were circulated in DDA vide this office letter No. FE.98(Misc.)/2010/DDA/123 dated 23.11.2010 and again vide F&E Circular No. 10/2015 dated 13.05.2015, for strict compliance by all the Officials/Officers. According to the prevailing guidelines, booking of air tickets through private agents/agencies is not permissible.

2. However, it has been observed that officers/officials of the Authority are not following the aforesaid guidelines while performing journeys for availing LTC facility. They either travel by private airlines or purchase air tickets through private agents. On rejecting the claim by the concerned DDO, such employees represent for seeking relaxation in this regard in order to get reimbursement of their LTC claim.

3. Recently, a reference was made to MoUD for seeking relaxation from DoPT in the case of a Senior Officer. But the same has been rejected by the DoPT for not adhering to the laid-down guidelines.

4. All the DDOs/Zonal Dy. CAOs are, therefore, directed not to entertain any request for relaxation in such cases where there is a deviation from the existing LTC rules and /or guidelines. No such case be referred to F&E, CAO & FM, DDA.



(Santosh Kumar)

Chief Accounts Officer

No. FE. 98(01)2014/DDA/ 543

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Copy to :-

1. PS to FM, DDA for information of the latter;
2. Pr.Commissioner(Personnel)/CVO/CLA, DDA;
3. Commissioner(Personnel)/LD /LM/Housing.
4. Commissioner-cum-Secretary, DDA;
5. FA(Housing)/Director(LC)/Audit/Finance/Medical & Pension;
6. Director(Sys.) with the request to upload the circular on DDA website;
7. All Zonal Dy. CAOs/Dy.CAO(HQ)-I/Works/Audit/A/cs/Budget/Estt.;
8. Sr.AO(Estt.)-Gaz. & NG/Housing/Sr.AO(PE)/PAO(EW)/AO(Sports);
9. Press Manager, DDA may please arrange to prepare 150 copies of the circular;
10. Guard File;



Sr.Accounts Officer[F&E]